

CITY OF MARLBOROUGH

Marlborough, MA 01752

DEPARTMENT OF PUBLIC WORKS – WATER & SEWER DIVISION

FOREMAN-WATER & SEWER DIVISION

The City of Marlborough Department of Public Works is seeking to fill the full time (40 hours) position of Foreman in the Water and Sewer Division.

Posting Number:	AA#22-15	Date Posted:	May 4, 2022
Weekly Hours:	40 Hours/Week	FLSA:	Non-Exempt
Hiring Rate:	\$34.2448/hr.	Bargaining Unit:	Local 888 SEIU CTW-CLC
Step Rate:	\$34.2448-\$39.8668/hr.	Location:	135 Neil Street

DEFINITION/PURPOSE

Oversight of the day-to-day operations of the Water and Sewer Division of the Department of Public Works. Supervises and/or inspects water and sewer construction, maintenance, and repair projects using recognized safety procedures and construction standards.

ESSENTIAL FUNCTIONS

(The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Supervise, direct, and inspect the daily work of employees engaged in water and sewer construction, maintenance, and repair projects.
- Supervise, direct, and inspect the operation of a wide variety of both city-owned and hired, heavy and special motorized construction equipment required on projects and for operations.
- Review the progress of work and work performed to ensure compliance with instructions and that work is in conformance with accepted trade practices.
- Ensure that employees comply with safety regulations and to enforce same.
- Make recommendations regarding employee discipline and performance.
- During the winter months, provide principal supervision and oversight with other Foremen of the Snow & Ice operations.
- Assist other DPW divisions and groups as well as other City departments throughout the year relating to spring and fall cleanups, maintenance of conservation's trail system, parade preparations and cleanup, as well as holiday preparation and cleanup.
- Performs other duties as requested by the Water General Foreman and Assistant Commissioner of Utilities.

To see the full job description: [DPW – Foreman Water & Sewer Division](#)

Please forward cover letter and resume to:
hrjobs@marlborough-ma.gov

Deadline for applications: **May 13, 2022**